# Episcopal Charities and Community Services Audit Report For the Year Ended December 31, 2020

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### INDEPENDENT AUDITOR'S REPORT

Episcopal Charities and Community Services Board of Trustees 65 East Huron Street Chicago, Illinois

We have audited the accompanying financial statements of **Episcopal Charities and Community Services** (a not-for-profit corporation controlled by The Diocese of Chicago), which comprise the statement of financial position as of December 31, 2020, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Episcopal Charities and Community Services as of December 31, 2020, and its changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Report on Summarized Comparative Information**

We have previously audited Episcopal Charities and Community Services and Subsidiary's 2019 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated June 24, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2019, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Selden Fox, Rtd.

June 22, 2021

# Episcopal Charities and Community Services Statement of Financial Position December 31, 2020 (With Comparative Totals for 2019)

|  | 2020                                  | 2019                                  |
|--|---------------------------------------|---------------------------------------|
| Assets   |                                       |                                       |
| Cash   | \$ 346,483                            | \$ 49,522                             |
| Funds deposited pending purchase of Diocesan<br>Foundation participation units   | 910                                   | 499                                   |
| Receivables:<br>Notes receivable<br>Other  | 101,864<br>18,980                     | 50,611<br>62,717                      |
| Total receivables  | 120,844                               | 113,328                               |
| Prepaid expenses<br>Investments (Note 4)   | 419<br>14,045,773                     | 9,649<br>13,093,884                   |
| Total assets   | \$ 14,514,429                         | \$ 13,266,882                         |
| Liabilities and Net Assets   |                                       |                                       |
| Liabilities:<br>Accounts payable:<br>The Diocese of Chicago, Administrative<br>and Program Fund<br>Other<br>Accrued vacation<br>Paycheck Protection Program Loan | \$                                    | \$-<br>26,163<br>1,814<br>-           |
| Total liabilities  | 76,369                                | 27,977                                |
| Net assets:<br>Without donor restrictions<br>With donor restrictions<br>Total net assets   | 12,668,914<br>1,769,146<br>14,438,060 | 11,633,473<br>1,605,432<br>13,238,905 |
| Total liabilities and net assets   | \$ 14,514,429                         | \$ 13,266,882                         |

# Episcopal Charities and Community Services Statement of Activities For the Year Ended December 31, 2020

(With Comparative Totals for 2019)

|  | 2020  |                |              |                   |    |                |
|--|-------|----------------|--------------|-------------------|----|----------------|
|  | Witho | ut Donor       | With Donor   | nor               |    | 2019           |
|  | Rest  | rictions       | Restrictions | Total             |    | Total          |
| Support and revenue:<br>Contributions:<br>Parish and mission<br>Episcopal Churchwomen  | \$    | 6,800<br>5,000 | \$ -<br>-    | \$                | \$ | 8,943<br>5,000 |
| Corporations<br>In-kind donations -  |       | 106            | 10,000       | 10,106            |    | 27,305         |
| professional services  |       | 2,425          | -            | 2,425             |    | 2,310          |
| Individuals  |       | 115,666        | -            | 115,666           |    | 122,077        |
| Bequests   |       | 304,637        | -            | 304,637           |    | 6,222          |
|  |       | 434,634        | 10,000       | 444,634           |    | 171,857        |
| Episcopal Charities' dinner,<br>net of event space and entertainment<br>expense of \$17,980 and event coordination<br>expense of \$51,823 (\$126,300 and \$80,643,<br>respectively, in 2019) |       | 226,050        |              | 226,050           |    | 156,963        |
| Investment activity:   |       |                |              |                   |    |                |
| Interest and dividends, net of direct expenses   |       | 188,976        | 26,557       | 215,533           |    | 291,086        |
| Gain on investments (Note 4)   | 1,    | ,165,862       | 177,157      | 1,343,019         |    | 1,896,873      |
|  | 1,    | ,354,838       | 203,714      | 1,558,552         |    | 2,187,959      |
| Net assets released from restrictions  |       | 50,000         | (50,000)     | -                 |    | -              |
| Total support and revenue  | 2,    | ,065,522       | 163,714      | 2,229,236         |    | 2,516,779      |
| Expenses:  |       |                |              |                   |    |                |
| Program services and grants:   |       | CE 040         |              | CE 040            |    | 225 550        |
| Salaries and employee benefits   |       | 65,243         | -            | 65,243<br>450 510 |    | 225,559        |
| Allocations  |       | 450,510        | -            | 450,510           |    | 450,000        |
| Capacity building  |       | -              |              | -                 |    | 18,224         |
|  |       | 515,753        |              | 515,753           |    | 693,783        |

# Episcopal Charities and Community Services Statement of Activities (cont'd) For the Year Ended December 31, 2020 (With Comparative Totals for 2019)

|                                   | 2020          |            |              |    |            |      |           |  |
|-----------------------------------|---------------|------------|--------------|----|------------|------|-----------|--|
|                                   | Without Donor |            | With Donor   |    |            |      | 2019      |  |
|                                   | Res           | trictions  | Restrictions |    | Total      |      | Total     |  |
| Administration:                   |               |            |              |    |            |      |           |  |
| Salaries and employee benefits    | \$            | 169,603    | \$-          | \$ | 169,603    | \$   | 112,494   |  |
| Travel allowance                  | Ŧ             | 9,982      | -            | Ŧ  | 9,982      | Ψ    | 31,557    |  |
| Supplies                          |               | 180        | -            |    | 180        |      | -         |  |
| Insurance                         |               | 9,084      | -            |    | 9,084      |      | 9,128     |  |
| Bad debt expense                  |               | 25,000     | -            |    | 25,000     |      | -         |  |
| Professional services             |               | 36,351     | -            |    | 36,351     |      | 40,190    |  |
| Professional in-kind services     |               | 2,425      | -            |    | 2,425      |      | 2,310     |  |
| Consultants                       |               | 62,996     | -            |    | 62,996     |      | 32,610    |  |
| Bank fees                         |               | 10,895     | -            |    | 10,895     |      | 8,892     |  |
| Conferences and meetings          |               | 2,612      | -            |    | 2,612      |      | 7,954     |  |
| Miscellaneous                     |               | <i>.</i> - | -            |    | -          |      | 120       |  |
| Computer                          |               | 18,952     | -            |    | 18,952     |      | 17,481    |  |
| Annual report                     |               | 28,882     | -            |    | 28,882     |      | 37,134    |  |
| Contribution to The               |               |            |              |    |            |      |           |  |
| Diocese of Chicago,               |               |            |              |    |            |      |           |  |
| Administrative and                |               |            |              |    |            |      |           |  |
| Program Fund                      |               | 28,000     | -            |    | 28,000     |      | 29,500    |  |
| Fund-raising:                     |               |            |              |    |            |      |           |  |
| Salaries and employee benefits    |               | 108,683    | -            |    | 108,683    |      | 77,758    |  |
| Membership and subscriptions      |               | 683        | -            |    | 683        |      | 2,411     |  |
| Postage                           |               | -          |              |    | -          |      | 85        |  |
|                                   |               | 514,328    |              | _  | 514,328    |      | 409,624   |  |
| Total expenses                    | 1             | ,030,081   | -            |    | 1,030,081  |      | 1,103,407 |  |
|                                   |               | ,,         |              |    | .,         |      | .,,       |  |
| Change in net assets              | 1             | ,035,441   | 163,714      |    | 1,199,155  |      | 1,413,372 |  |
| Net assets, beginning of the year | 11            | ,633,473   | 1,605,432    |    | 13,238,905 | 1    | 1,825,533 |  |
| Net assets, end of the year       | \$ 12         | 2,668,914  | \$ 1,769,146 | \$ | 14,438,060 | \$ 1 | 3,238,905 |  |

# **Episcopal Charities and Community Services Statement of Cash Flows** For the Year Ended December 31, 2020

|  | 2010)   |  |
|--|---|--|
|  | 2020  | 2019   |
| Cash flows from operating activities:<br>Contributions received<br>Interest and dividends received<br>Bequests received<br>Charities' dinner receipts<br>Payments to Diocesan social agencies,<br>churches and others<br>Payments to suppliers and employees | \$ 158,734<br>214,280<br>304,637<br>226,050<br>(450,510)<br>(547,077) | \$ 98,842<br>290,475<br>6,222<br>363,906<br>(468,224)<br>(844,529) |
| Net cash from (to) operating activities  | (93,886)  | (553,308)  |
| Cash flows from investing activities:<br>Purchase of investments<br>Sale of investments<br>Funds deposited pending purchase of<br>Diocesan Foundation participation units<br>Advance of note receivable<br>Payments received on notes receivable             | (4,560,117)<br>4,951,247<br>(411)<br>(100,000)<br>50,000              | (3,920,009)<br>4,463,175<br>(17)<br>(50,000)                       |
| Net cash from investing activities   | 340,719   | 493,149  |
| Cash flows from financing activities -<br>proceeds from Paycheck Protection Program loan   | 50,128  |  |
| Net cash from financing activities   | 50,128  |  |
| Net change in cash   | 296,961   | (60,159)   |
| Cash, beginning of the year  | 49,522  | 109,681  |
| Cash, end of the year  | \$ 346,483  | \$ 49,522  |
| Reconciliation of change in net assets to net cash<br>from operating activities:<br>Change in net assets<br>Adjustments to reconcile change in net assets  | \$ 1,199,155  | \$ 1,413,372   |
| to net cash from operating activities:<br>Loss (gain) on investments<br>Bad debt expense   | (1,343,019)<br>25,000   | (1,896,873)<br>-   |
| Noncash contributions<br>Cash from other operating activities:   | -   | (30,167)   |
| Receivables  | 17,484  | (37,237)   |
| Prepaid expenses<br>Liabilities  | 9,230<br>(1,736)  | (1,176)<br>(1,227)   |
| Net cash from (to) operating activities  | \$ (93,886)   | \$ (553,308)   |
|  |   |  |

(With Comparative Totals for 2019)

See accompanying notes.

## 1. Summary of Significant Accounting Policies

**Organization and Purpose** – Episcopal Charities and Community Services (ECCS) is organized as a not-for-profit corporation under the General Not-for-Profit Corporation Act of the State of Illinois. Its purpose is to provide financial and technical support, and otherwise to assist and expand the social welfare work of The Diocese of Chicago; to collect and furnish funds for the support of the present and future charitable agencies in The Diocese of Chicago and such other charitable objectives as The Diocese of Chicago shall determine; to receive, administer, distribute and expend funds, gifts, donations, bequests and other receipts of money or property of every kind and nature for the corporate objectives and purposes, all under the supervision and subject to the approval of the Bishop of Chicago.

**General** – These financial statements, which are presented on the accrual basis of accounting, have been prepared to focus on the Episcopal Charities as a whole, to present balances and transactions according to the existence or absence of donor-imposed restrictions. This is accomplished by classification of net assets and transactions as either net assets without donor restrictions or net assets with donor restrictions, based on the existence or absence of donor-imposed restrictions.

Revenues are reported as increases in net assets without donor restrictions, unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expiration of donor restrictions on net assets (i.e., the donor imposed stipulated purpose has been fulfilled or the stipulated time period has elapsed) are reported as reclassifications from net assets with donor restrictions to net assets without donor restrictions.

Contributions, including unconditional promises to give, are recognized as revenues in the period received. Conditional promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are met. Contributions of assets other than cash and contributed services are recorded at their estimated fair value.

**Use of Estimates** – The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions that affect the reported amounts of assets, liabilities and changes in net assets at the date of the financial statements and during the reporting period. Actual results could differ from those estimates.

Significant estimates used in the preparation of these financial statements include recording investments at fair value and recording notes receivable at face value, with no allowance for losses as of December 31, 2020 and 2019. The ultimate realization of the investments and notes receivable is based upon future economic factors. It is reasonably possible that the recorded amounts or related disclosures could significantly change in the near future as new information is available.

## 1. Summary of Significant Accounting Policies (cont'd)

**Uninsured Deposits** – Included in Cash are uninsured deposits that total \$101,928 at December 31, 2020 (none at December 31, 2019), and may exceed federal deposit insurance limits from time to time.

**Investments** – Investments are carried at fair value, with changes in fair value recognized in net assets each period. Episcopal Charities makes estimates regarding valuation of assets measured at fair value in preparing the financial statements. Purchases and sales of securities are reflected on a trade-date basis. Gains and losses on sales of securities are based on average cost and are recorded in the statements of activities in the period in which the securities are sold. Interest is recorded when earned. Dividends are accrued as of the ex-dividend date.

**Accrued Vacation** – Policy requires all employees to take earned vacation prior to the end of the year; however, up to ten days may be carried over to the next year with supervisory approval. Accumulated unpaid vacation is accrued when earned by employees.

**Paycheck Protection Program Loan** – In May 2020, ECCS received \$50,128 of proceeds in the form of a potentially forgivable loan under the CARES Act's Paycheck Protection Program (PPP), which is administered by the U.S. Small Business Association (SBA). The loan and accrued interest are forgivable after an 8-week or a maximum 24-week timeframe beginning on the date of receipt of loan proceeds, as long as the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, maintaining payroll levels on an employee-by-employee basis, and maintaining headcount, all within PPP parameters. As of December 31, 2020, the entire loan is recorded as a liability under the guidance in ASC 470. ECCS filed to have the loan forgiven in December 2020. Subsequent to year end, ECCS was notified that their forgiveness application was approved, and the entire \$50,128 loan was forgiven.

**Income Taxes** – ECCS is a not-for-profit entity, as described in Section 501(c)(3) of the Internal Revenue Code. ECCS is exempt from income taxes, except to the extent of any unrelated business income. There was no unrelated business income for the years ended December 31, 2020 and 2019. Accordingly, no provision for income tax is included in the financial statements. ECCS is not required to file federal, state, or local tax returns but is subject to examination by those taxing authorities.

**Contributions** – ECCS received contributions in the form of professional services of \$2,425 in 2020 (\$2,310 in 2019). The amount is recognized as professional services revenue (in-kind donation) and expense.

**Functional Allocation of Expenses** – Expenses have been summarized by function and nature on the statement of activities. The only expenses that need to be allocated among more than one program or supporting function are salaries and employee benefits. These amounts have been allocated based on estimates of time and effort incurred by each employee.

#### 2. Fair Value Measurements

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

Fair value is categorized in three levels based on the reliability of observable inputs as follows:

**Level 1** – Valuations are based on quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date.

**Level 2** – Valuations are based on quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, and model-derived valuations whose significant inputs are observable.

**Level 3** – Valuations are based on unobservable inputs for the asset or liability that reflect the reporting entity's own data and assumptions that market participants would use in pricing the asset or liability.

Following is a description of the valuation methodologies used for investments measured at fair value, as well as the general classification of such investments pursuant to the valuation hierarchy.

Money market funds and mutual funds are valued using quoted market prices. Accordingly, these assets are categorized in Level 1 of the fair value hierarchy.

Diocesan Foundation participant units are pooled funds available to organizations affiliated with the Protestant Episcopal Church functioning within the Episcopal Diocese of Chicago. Investors contribute funds that are invested and managed in exchange for units, which reflect a pro-rata share of the fund's net assets. The underlying investments of the funds are cash and publicly traded mutual funds. Units of the fund can be redeemed at scheduled valuations, which are performed quarterly. Accordingly, these assets are categorized in Level 2 of the fair value hierarchy.

Investments measured at fair value are subject to various risks, including interest rate, market, and credit risks. Due to these risks, it is at least reasonably possible that subsequent changes to the value of individual investments may occur and materially affect the fair value of investments and net assets reported on the statement of financial position.

### 2. Fair Value Measurements (cont'd)

The underlying investments of the Diocesan Foundation participant units are invested as follows at December 31:

|                                     | 2020    | 2019    |
|-------------------------------------|---------|---------|
| Cash and money market funds         | 0.91 %  | 0.00 %  |
| Intermediate-term bond mutual funds | 24.02 % | 26.27 % |
| Short-term bond mutual funds        | 11.20 % | 10.38 % |
| Equity blend mutual funds           | 63.87 % | 63.35 % |

#### 3. Notes Receivable

During 2019, ECCS advanced \$50,000 to, and received a note receivable from, the Cathedral Counseling Center ("CCC"). At December 31, 2019, the note had a balance of \$50,611, which included accrued interest totaling \$611. An additional \$50,000 was advanced to CCC in March 2020. Interest accrues monthly at 4%. At December 31, 2020, the note had a balance of \$101,273, which includes accrued interest totaling \$1,273. A \$3,000 interest payment was made on the note in 2020. The notes mature in September 2021.

During March 2020, ECCS advanced \$50,000 to, and received a note receivable from, ReVive. Interest accrues monthly at 4%. Principal on the note receivable totaling \$50,000 was repaid during 2020. At December 31, 2020, the note had a balance of \$591, which was entirely accrued interest.

#### 4. Investments

The Board of Trustees of ECCS assumes the responsibility for establishing the investment policy that is to guide the investment of ECCS's assets. The Board of Trustees has adopted the following investment guidelines:

|   | Minimum    | Maximum    | Actual at<br>December 31, 2020 |
|---|------------|------------|--------------------------------|
| Allocation of assets:<br>U.S. equities<br>Non-U.S. equities | 40%<br>0%  | 75%<br>20% | 60.8%<br>5.0%                  |
| Total equities<br>Fixed income                              | 40%<br>25% | 80%<br>60% | 65.8%<br>34.2%                 |

#### 4. Investments (cont'd)

The investment managers appointed to execute the policy invest ECCS's assets in accordance with the policy and their judgments concerning relative investment values. In particular, the investment managers are accorded full discretion, within policy limits, to: (1) select individual securities, (2) adjust the maturity mix, where applicable, and (3) diversify their portfolios. The Trustees have the responsibility to monitor the investment managers on an ongoing basis and to add, replace or eliminate managers when it is deemed appropriate to do so. Fair value of investments measured on a recurring basis and their categorization in the fair value hierarchy at December 31, 2020, are as follows:

|   | Level 1      | Level 2       | Level 3 | Total      |
|---|--------------|---------------|---------|------------|
| Diocesan Foundation   | ¢            | - \$ 126.115  | ¢       | ¢ 426 445  |
| participation units<br>Vanguard Federal                       | \$           | - \$ 126,115  | \$-     | \$ 126,115 |
| Money Market (VMFXX)<br>Mutual funds:<br>Baird Core Plus Bond | 633,26       | - 50          | -       | 633,259    |
| Instl (BCOIX)<br>PIMCO Total Return                           | 2,876,23     | - 30          | -       | 2,876,230  |
| Instl (PTTRX)<br>Vanguard Total<br>International Stock        | 1,249,62     | - 28          | -       | 1,249,628  |
| Index Admiral (VTIAX)<br>Vanguard Total<br>Stock Market Index | 692,75       | 55 -          | -       | 692,755    |
| Inst (VITSX)  | 8,455,78     | 36            |         | 8,455,786  |
|   | \$ 13,907,65 | 59 \$ 126,115 | \$ -    | 14,033,773 |
| Eaton Vance and   |              |               |         |            |

Belmar Capital Fund, L.L.C.

12,000

\$ 14,045,773

### 4. Investments (cont'd)

Fair value of investments measured on a recurring basis and their categorization in the fair value hierarchy at December 31, 2019, are as follows:

|  | Level 1        | Level 2        | Level 3   | Total      |
|--|----------------|----------------|-----------|------------|
| Diocesan Foundation<br>participation units<br>Vanguard Federal<br>Money Market (VMFXX) | \$-<br>239,997 | \$ 63,851<br>- | \$ -<br>- | \$         |
| Mutual funds:<br>Baird Core Plus Bond<br>Instl (BCOIX)                                 | 2,597,118      | _              | _         | 2,597,118  |
| PIMCÒ Total Return<br>Instl (PTTRX)  | 1,100,667      | -              | -         | 1,100,667  |
| Vanguard Total<br>International Stock<br>Index Admiral (VTIAX)<br>Vanguard Total       | 4,425,752      | -              | -         | 4,425,752  |
| Stock Market Index<br>Inst (VITSX)   | 4,652,499      |                | <u> </u>  | 4,652,499  |
|  | \$ 13,016,033  | \$ 63,851      | \$-       | 13,079,884 |
| Eaton Vance and<br>Belmar Capital<br>Fund, L.L.C.                                      |                |                |           | 14,000     |

#### \$ 13,093,844

ECCS's investment of \$12,000 at December 31, 2020 (\$14,000 at December 31, 2019) in the Eaton Vance and Belmar Capital Fund, L.L.C. are preferred stock shares recorded at liquidation value. The preferred stock owned is not traded on a public market and is subject to substantial restrictions on transfer. The liquidation value of the stock will be paid by the issuer upon receipt of the shares.

The net gain on investments was \$1,343,019 in 2020 (gain of \$1,896,873 in 2019).

#### 5. Restrictions and Limitations on Net Assets

Net assets with donor restrictions, consisting of funds to be used for ECCS' mission, are the following at December 31:

|  | 2020 |              | 2019 |                   |
|--|------|--------------|------|-------------------|
| Original corpus of gifts to be held in<br>perpetuity<br>Unexpended income from gifts | \$   | 816,700      | \$   | 806,700           |
| to be held in perpetuity<br>Contributions receivable                                 |      | 952,446<br>- |      | 748,732<br>50,000 |
|  | \$   | 1,769,146    | \$   | 1,605,432         |

## 6. Endowments

ECCS's endowment consists of three donor-restricted funds established to provide income to support the general operations of ECCS. As required by generally accepted accounting principles, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

Management has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the corpus of the original gift as of the gift date of the donor-restricted endowment fund absent explicit donor stipulations to the contrary. As a result of this interpretation, ECCS classifies the corpus of the original gifts as net assets with donor restrictions. Unexpended income from the endowment, including dividends, interest, gains, and losses is classified as net assets with donor restrictions until those amounts are appropriated for expenditure by ECCS in a manner consistent with the standard of prudence prescribed by UPMIFA.

ECCS has adopted investment and spending policies for endowment assets that attempt to provide a long-term total rate of return sufficient to fund distributions to Diocesan social agencies, and others and to grow the value of the corpus of the endowment annually by at least the annual rate of inflation. These return objectives are to be sought without incurring a level of rate-of-return volatility materially greater than that generally associated with endowment investment programs. Actual performance of the endowment investments in any given year may vary from the return objectives of the endowment enumerated above.

To satisfy the long-term rate-of-return objectives, ECCS relies on a total rate return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). ECCS targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its longterm return objectives within prudent risk constraints.

ECCS generally appropriates 4 - 6% of the average market value of the endowment over a 36-month moving average period, as agreed upon by the Board of Trustees.

## 6. Endowments (cont'd)

The following is a reconciliation of the changes in donor-restricted endowments for the years ended December 31:

|   | With Donor<br>Restrictions |             |
|---|----------------------------|-------------|
| Endowment net assets, December 31, 2018<br>Investment return: | \$                         | 1,300,591   |
| Interest and dividends  |                            | 19,664      |
| Gains   |                            | 235,177     |
| Contributions   |                            | -           |
| Appropriation of endowment assets for expenditure             |                            | -           |
| Endowment net assets, December 31, 2019<br>Investment return: |                            | 1,555,432   |
| Interest and dividends  |                            | 26,557      |
| Gains   |                            | 177,157     |
| Contributions   |                            | 10,000      |
| Appropriation of endowment assets for expenditure             |                            |             |
| Endowment net assets, December 31, 2020                       | 4                          | 5 1,769,146 |

# 7. Availability and Liquidity

Assets available to meet cash needs for general expenditures within one year, without contractual or donor restrictions, consist of the following:

|  | 2020 |             | <br>2019         |
|--|------|-------------|------------------|
| Cash   | \$   | 346,483     | \$<br>49,522     |
| Notes receivable   |      | 101,864     | 50,611           |
| Other receivables  |      | 18,980      | 62,717           |
| Investments and funds held pending<br>purchase of Diocesan Foundation<br>participation units<br>Less:<br>Investments that are the underlying<br>assets of ECCS' donor-restricted |      | 14,046,683  | 13,094,383       |
| endowment funds (Note 6)   |      | (1,769,146) | (1,555,432)      |
| Investments in Eaton Vance and Belmar Capital Fund, L.L.C. (Note 4)  |      | (12,000)    | <br>(14,000)     |
|  | \$   | 12,732,864  | \$<br>11,687,801 |

## 7. Availability and Liquidity (cont'd)

The organization relies on contributions, investment income, and an annual fund-raising dinner to cover operating expenses each year. Contributions received may or may not have donor restrictions that require resources to be used in a particular manner.

Of the amount shown as investments above, \$127,025 is held at the Diocesan Foundation at December 31, 2020 (\$63,851 at December 31, 2019). Investments held at the Diocesan Foundation can be redeemed to satisfy cash needs of ECCS, however, these redemptions are only allowed quarterly. Generally, it is the intent of ECCS to use investment earnings to fund its recurring expenses and allocations.

#### 8. Retirement Plan

ECCS participates in a multi-employer 403(b) defined contribution plan for eligible lay employees that is a church plan and not subject to the terms of the Employment Retirement Income Security Act of 1974 (ERISA). ECCS provides a contribution of 9% of eligible wages. Expense related to the contributions was \$21,819 in 2020 (\$29,047 in 2019).

#### 9. Related Party

ECCS reimburses the Administrative and Program Fund of The Diocese of Chicago for financial and administrative services provided and building use. The reimbursement was \$28,000 in 2020 and \$29,500 in 2019.

#### 10. Uncertainties

The COVID-19 outbreak in the United States has caused business disruption. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration of the disruption and impact on the economy. The related financial impact and duration cannot be reasonably estimated at this time.

#### 11. Subsequent Events

In March 2021, ECCS elected to adopt the assumed corporate name Episcopal Charities.

Subsequent events have been evaluated through June 22, 2021, which is the date the financial statements were available to be issued.



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### INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY FINANCIAL INFORMATION

Episcopal Charities and Community Services Board of Trustees 65 East Huron Street Chicago, Illinois

We have audited the financial statements of **Episcopal Charities and Community Services** as of and for the year ended December 31, 2020, and have issued our report thereon dated June 22, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The information on page 17 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Selden Jox, Ktd.

June 22, 2021

# Episcopal Charities and Community Services and Subsidiary Schedule of Allocations For the Year Ended December 31, 2020

| (With Comparative Totals for 2019 | ) |
|-----------------------------------|---|
|-----------------------------------|---|

|                                     |    | 2020    |    | 2019    |  |
|-------------------------------------|----|---------|----|---------|--|
| Churches and others:                | •  |         | •  |         |  |
| Care for Friends                    | \$ | 13,950  | \$ | 15,000  |  |
| East Bluff Community Center         |    | 22,000  |    | 22,000  |  |
| Eldercare                           |    | 13,875  |    | 15,000  |  |
| Lake County United                  |    | 37,200  |    | 40,000  |  |
| St. Augustine College               |    | 20,000  |    | 20,000  |  |
| Waukegan to College                 |    | 32,375  |    | 35,000  |  |
| Diocesan social agencies:           |    |         |    |         |  |
| Bishop Anderson Institute           |    | 59,200  |    | 64,000  |  |
| Cathedral Counseling Center         |    | 30,000  |    | 40,000  |  |
| ReVive of Chicago                   |    | 15,500  |    | -       |  |
| Holy Family Ministries              |    | 39,060  |    | 40,000  |  |
| Lawrence Hall Youth Services        |    | 20,000  |    | 20,000  |  |
| Primo Center for Women and Children |    | 21,500  |    | 21,500  |  |
| Ravenswood Community Services       |    | 11,250  |    | 11,250  |  |
| St. Leonard's Ministries            |    | 62,000  |    | 67,250  |  |
| St. Mary's Services                 |    | 13,875  |    | 15,000  |  |
| Shelter Care Ministries             |    | 24,000  |    | 24,000  |  |
| Youth Guidance                      | _  | 14,725  |    | -       |  |
|                                     | \$ | 450,510 | \$ | 450,000 |  |

See independent auditor's report on supplementary financial information.